

WAC 170-297-3200

170-297-3200. Health plan.

(1) A written health plan must be in place for the program and contain the following:

- (a) Contagious disease notification under WAC 170-297-3210;
- (b) Exclusion of ill person under WAC 170-297-3210;
- (c) Exclusion of person diagnosed with a notifiable condition under WAC 170-297-2325;
- (d) Immunization tracking under WAC 170-297-3250 through 170-297-3300;
- (e) Medication management under WAC 170-297-3315 through 170-297-3550;
- (f) Medication storage under WAC 170-297-3325;
- (g) Injury treatment under WAC 170-297-3575 through 170-297-3600;
- (h) Abuse and neglect protection and training under WAC 170-297-6275;
- (i) Caring for children with special needs under WAC 170-297-0050;
- (j) Care for animals on the premises;
- (k) Handwashing and hand sanitizers under WAC 170-297-3625 through 170-297-3650;

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(l) Food and food services;

(m) How general cleaning will be provided and how areas such as food contact surfaces, kitchen equipment, toys, and toileting equipment, will be cleaned and sanitized; and

(n) Cleaning and sanitizing laundry under WAC 170-267-3850.

(2) The health plan must be reviewed and dated by a physician, a physician's assistant, or a registered nurse and submitted to the department every three years.

WAC 170-297-3210

170-297-3210. Contagious disease procedure.

(1) When a licensee or program staff person becomes aware that any program staff person or child in care has been diagnosed with any of the contagious diseases as defined in WAC 246-110-010, the licensee or designee must:

(a) Notify parents or guardians of each of the children in care within twenty-four hours; and

(b) Follow the health policy before providing care or before readmitting the program staff person or child into the child care.

(2) The licensee's health policy must include provisions for excluding or separating a child or program staff person with a contagious disease. Children with any of the following symptoms must be excluded from care until guidelines permit readmission:

(a) Fever of one hundred one degrees Fahrenheit or higher measured orally, or one hundred degrees Fahrenheit or higher measured under the armpit (axially), if the individual also has:

(i) Earache;

(ii) Headache;

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(iii) Sore throat;

(iv) Rash; or

(v) Fatigue that prevents the individual from participating in regular activities;

(b) Vomiting that occurs two or more times in a twenty-four hour period;

(c) Diarrhea with three or more watery stools, or one bloody stool, in a twenty-four hour period; or

(d) Drainage of thick mucus or pus from the eye.

WAC 170-297-3250

170-297-3250. Immunization tracking.

The licensee or designee is required to track each child's immunization status in accordance with WAC 246-105-060. The child care program must:

(1) Keep all DOH approved forms described in WAC 246-105-050 for each enrolled child;

(2) Keep a list of currently enrolled children with medical, religious, philosophical, or personal immunization exemptions. This list must be sent to the local health department upon request;

(3) Return the department of health CIS or applicable form to the parent when the child is withdrawn from the child care program. A child care program may not withhold from the parent a child's health department-approved form for any reason, including nonpayment of child care program fees; and

(4) Provide access to immunization records of each child enrolled to agents of the state or local health department.

WAC 170-297-3275

170-297-3275. Accepting a child who does not have current immunizations.

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(1) The child care program may accept a child who is not current with immunizations on a conditional basis if immunizations are:

(a) Initiated before or on enrollment; and

(b) Completed as soon as medically possible.

(2) The child care program must have on file a document signed and dated by the parent or guardian stating when the child's immunizations will be brought up to date.

WAC 170-297-3300

170-297-3300. Immunizations-Exemption.

The child care program may accept a child without any immunizations if the parent or guardian provides a DOH certificate of exemption form indicating a medical, religious, philosophical, or personal exemption as provided in WAC 246-105-060.

WAC 170-297-3315

170-297-3315. Medication management.

(1) The child care program's health care policy must include:

(a) Medication management;

(b) Safe medication storage; and

(c) Whether the licensee chooses to give medications to children in care.

(2) If the licensee chooses to give medications to children in care, the program policy must include:

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- (a) How giving medications will be documented (medication log), including documenting when a medication is given or not given as prescribed or as indicated on the permission form; and
 - (b) Permission to give medications to a child signed by the child's parent or guardian, and by a licensed medical professional when appropriate.
- (3) Only a trained and authorized program staff person may give medication or observe a child taking his or her own medication as described in WAC 170-297-3550.
- (4) Prior to being authorized to give medications to children in care, the licensee or trained and authorized program staff person must complete medication management training.
- (5) If the licensee chooses not to give any medications to children in care, the licensee or designee must inform parents in the parent/guardian handbook.
- (6) If the licensee or program staff person decides not to give a specific medication to a child after having received written permission by the child's parent or guardian, the licensee or program staff person must immediately notify the parent or guardian of the decision to not give the medication.
- (7) The licensee and program staff must make reasonable accommodations and give medication if a child has a condition where the Americans with Disabilities Act (ADA) would apply.

WAC 170-297-3325

170-297-3325. Medication storage.

- (1) The licensee and program staff must store all medications, as well as vitamins, herbal remedies, dietary supplements, and pet medications as described in the following table:
- (a) In a locked container or cabinet until used; or
 - (b) Inaccessible to children. The licensee must keep emergency rescue medications listed in subsection (3)(a)(i) through (vi) of this section inaccessible but available for emergency use to meet the individual's emergency medical needs.
- (2) The licensee and program staff must store all controlled substances in a locked container.

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Medication Storage Table

This list is not inclusive of all possible items in each category. Medications must be maintained as directed on the medication label, including refrigeration if applicable.

(3)	If the medication is a (an):	The medication must be stored in a locked container or cabinet.	The medication must be stored inaccessible to children.
(a)	Individual's emergency rescue medications:		
(i)	Any medication used to treat an allergic reaction;		X
(ii)	Nebulizer medication;		X
(iii)	Inhaler;		X
(iv)	Bee sting kit;		X
(v)	Seizure medication;		X
(vi)	Other medication needed for emergencies.		X
(b)	Nonprescription medications, including herbal or natural:		
(i)	Pain reliever, cough syrup, cold or flu medication;	X	
(ii)	Vitamins, all types including natural;	X	
(iii)	Topical nonprescription		X

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	medication;	
(iv)	Hand sanitizer, when not in use.	X
(c)	Prescription medication:	
(i)	Intended use -Topical;	X
(ii)	Intended use -Ingestible, inhaled or by injection.	X
(d)	Pet medications (all types).	X

WAC 170-297-3375

170-297-3375. Medication permission.

(1) The child care program must have written permission from a child's parent or guardian to give a child any medication. The permission must include:

- (a) Child's first and last name;
- (b) Name of the medication and condition being treated;
- (c) Frequency and amount of dose to be given;
- (d) How medication is to be given;
- (e) Medication storage requirements;
- (f) Expected side effects of the medication;

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(g) Start and stop date for administering medication not to exceed thirty calendar days, except as provided in subsection (2) of this section;

(h) Parent or guardian signature; and

(i) Date of signature.

(2) A parent or guardian may give up to one hundred eighty calendar days written permission for use of the following:

(a) Sun screen;

(b) Hand sanitizers; or

(c) Hand wipes with alcohol.

(3) For prescription medications, the parent permission form is effective up to the number of days stated on the medication label. The licensee must not give medication past the date prescribed on the label.

(4) A written record of medication administration (medication log) must be kept that includes the:

(a) Child's name;

(b) Name of medication;

(c) Dose given;

(d) Dates and time of each medication given; and

(e) Name and signature of the person administering the medication.

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(5) The parent or guardian must be allowed to review their own child's written medication administration records.

(6) Any unused medication must be returned to the child's parent or guardian.

(7) Medication permission forms must be kept confidential.

(8) Medication permission forms and medication logs for the previous twelve months must be kept in the licensed space and available for review by the licensor.

WAC 170-297-3425

170-297-3425. Medication requirements.

The licensee or designee must follow the medication directions for managing and giving prescription and nonprescription medication for the individual children in care. The licensee or designee must not give or allow giving of a medication:

(1) That does not have age, dosage and frequency directions, and information about potential adverse reaction;

(2) That has expired; or

(3) For any purpose or condition other than prescribed or described on the medication label.

WAC 170-297-3450

170-297-3450. Sedating a child prohibited.

Program staff must not give or allow giving of any medication for the purpose of sedating a child unless the medication has been prescribed for that purpose by a qualified health care professional.

WAC 170-297-3475

170-297-3475. Prescription medication.

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The licensee or program staff may give a prescribed medication to a child only if the following conditions are met:

- (1) The medication is prescribed only for the child the medication is being given to;
- (2) The parent or guardian has provided written permission as described in WAC 170-297-3375;
- (3) The prescribed medication is given in the amount and frequency prescribed by the child's health care professional with prescription authority;
- (4) The prescribed medication is given only for the purpose it is prescribed for or the condition it is prescribed to treat;
- (5) The medication must:
 - (a) Be in the original container;
 - (b) Be labeled with the child's first and last name; and
 - (c) Have a nonexpired expiration date;
- (6) The container must have, or the parent or guardian must provide, information from the pharmacy about:
 - (a) Medication storage; and
 - (b) Potential adverse reactions or side effects; and
- (7) The medication has been stored at the proper temperature noted on the container label or pharmacy instructions.

WAC 170-297-3525

170-297-3525. Nonprescription medications.

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The licensee or designee may give nonprescription medications, as defined in this chapter, only when the following conditions are met:

- (1) The parent or guardian has given signed written permission as provided in WAC 170-297-3375.
- (2) The nonprescription medication:
 - (a) Is given to or used with a child only in the dosage, frequency and as directed on the manufacturer's label;
 - (b) Is given in accordance with the age or weight of the child needing the medication;
 - (c) Is given only for the purpose or condition that the medication is intended to treat;
 - (d) Is in the original container; and
 - (e) Has a nonexpired expiration date, if applicable.
- (3) The medication container or packaging includes, or the parent or guardian provides information about:
 - (a) Medication storage; and
 - (b) Potential adverse reactions or side effects; and
- (4) The medication has been stored at the proper temperature noted on the container label or instructions.

WAC 170-297-3550

170-297-3550. Children taking their own medication.

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The licensee may permit a child to take his or her own medication if:

- (1) The licensee follows all of the requirements in WAC 170-297-3475 (1) through (5);
- (2) The child is physically and mentally capable of properly taking the medication;
- (3) The licensee has on file the child's parent or guardian written approval for the child to take his or her own medication;
- (4) The medication and related medical supplies are locked and inaccessible to other children and unauthorized persons, except emergency rescue medications that may be stored inaccessible to other children but not locked; and
- (5) A trained and authorized program staff person observes and documents in the child's medication administration record that the medication was taken or not taken.

WAC 170-297-3575

170-297-3575. Injuries requiring first aid only.

When a child has an injury that requires first aid only, a written or verbal notice must be given by program staff to the parent or guardian and a record must be kept of the notice on file.

WAC 170-297-3600

170-297-3600. Injuries or illness requiring professional medical treatment.

- (1) When program staff becomes aware that a child's injury or illness may require professional medical treatment, the licensee or designee must:
 - (a) Call 911, when applicable, and follow their recommendations;
 - (b) Administer first aid; and

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(c) Call the child's parent or guardian.

(2) After taking actions as prescribed in subsection (1) of this section, the licensee or designee must:

(a) Call the department; and

(b) Within twenty-four hours, submit an injury/incident report form to the department.

(3) The injury/incident report form must include:

(a) The name of child;

(b) The date, time and location where the injury or illness occurred;

(c) A description of the injury or illness;

(d) The names of program staff present;

(e) The action taken by program staff; and

(f) The signature of program staff.

WAC 170-297-3625

170-297-3625. Handwashing procedure.

(1) The licensee or program staff must follow and teach children proper handwashing procedures. Proper handwashing procedures include:

(a) Washing hands with warm water and liquid soap for a minimum of twenty seconds;

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- (b) Drying hands with a paper towel, single-use cloth towel or air hand dryer; and
 - (c) Turning off the water with paper towel or single use cloth towel.
- (2) Paper towels must be disposed of after a single use.
- (3) If cloth towels are used, they must be washed and sanitized after each use.
- (4) If an air hand dryer is used, it must have a heat guard to prevent burning and must turn off automatically.

WAC 170-297-3635

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170-297-3635. When handwashing is required.

(1) Program staff must wash hands:

- (a) Upon arriving to the program;
- (b) After personal toileting or assisting a child with toileting;
- (c) Before and after giving medication or applying topical ointment;
- (d) After attending to an ill or injured child;
- (e) After contact with bodily fluids;
- (f) Before preparing, serving, or eating food;
- (g) When returning from playground/outside;

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(h) After handling garbage and garbage receptacles;

(i) Before and after handling or feeding pets/animals;

(j) After smoking; and

(k) As needed when hands are soiled.

(2) Children must wash their hands:

(a) Upon arrival to the program;

(b) When returning from playground and/or outside;

(c) Before the child eats;

(d) Before the child participates in food activities;

(e) After the child's toileting;

(f) Before and after handling or feeding pets/animals;

(g) After touching bodily fluids, including after sneezing or coughing; and

(h) As needed when hands are soiled.

WAC 170-297-3650

170-297-3650. Hand sanitizers.

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(1) Program staff may allow the use of hand sanitizer products when a child's parent or guardian has given written and signed permission as described in WAC 170-270-3375(2) for hand sanitizer use.

(2) Hand sanitizer products may be used:

(a) When handwashing facilities are not available, such as an outing, emergency, or disaster; or

(b) After proper handwashing.

(3) Hand sanitizer gels must not be used in place of proper handwashing if handwashing facilities are available.

WAC 170-297-3700

170-297-3700. Carpets.

(1) The licensee must clean installed carpet in the licensed space at least twice each calendar year, or more often when soiled, using a carpet shampoo machine, steam cleaner, or dry carpet cleaner.

(2) Where the licensee does not have decision-making authority over the licensed premises, document verification of compliance is acceptable.

WAC 170-297-3850

170-297-3850. Cleaning laundry.

When the licensee does child care laundry on-site, the licensee must wash the laundry using:

(1) Laundry soap or detergent; and

(2) Sanitize as defined in WAC 170-297-0010.

WAC 170-297-3875

170-297-3875. Cleaning and sanitizing toys.

The licensee must clean and sanitize toys as provided in WAC 170-297-0010:

- (1) Before a child plays with a toy that has come into contact with another child's mouth or bodily fluids;
- (2) After being contaminated with bodily fluids or visibly soiled; or
- (3) Not less than weekly when the toys have been used by the children.

WAC 170-297-3925

170-297-3925. Cleaning, sanitizing, and disinfecting table.

(1) The following table describes the minimum frequency for cleaning, sanitizing, or disinfecting items in the licensed space. Where the licensee does not have decision-making authority over the licensed premises, document verification of compliance is acceptable.

**CLEANING,
SANITIZING, AND
DISINFECTING TABLE**

		'X' means CLEAN	And SANITIZE or DISINFECT	FREQUENCY
(a)	Kitchen countertops/tabletops, floors, doorknobs, and cabinet handles.	X	Sanitize (see subsection (3) of this section)	Daily or more often when soiled.
(b)	Food preparation/surfaces.	X	Sanitize (see subsection (3) of this section)	Before/after contact with food activity; between preparation of raw and cooked foods.
(c)	Carpets and large area rugs/small rugs.			(i) Vacuum daily. (ii) Installed carpet - Clean yearly or more often when soiled using a carpet shampoo machine, steam cleaner, or dry carpet

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cleaner.

(d)	Utensils, surfaces/toys that go in the mouth or have been in contact with other body fluids.	X	Sanitize (see subsection (3) of this section)	After each child's use.
(e)	Toys that are not contaminated with bodily fluids. Dress-up clothes (not worn on the head or come into contact with the head while dressing).	X	Sanitize (see subsection (3) of this section)	Weekly or more often when visibly soiled.
(f)	Hats and helmets.	X		After each child's use or use disposable hats that only one child wears.
(g)	Wash cloths or single-use towels	X	Sanitize (see subsection (3) of this section)	After each use.
(h)	Handwashing sinks, faucets, surrounding counters, soap dispensers, doorknobs.	X	Disinfect (see subsection (2) of this section)	Daily or more often when soiled.
(i)	Toilet seats, toilet training rings, toilet handles, doorknobs or cubicle handles, floors.	X	Disinfect (see subsection (2) of this section)	Daily or immediately if visibly soiled.
(j)	Toilet bowls.	X	Disinfect (see subsection (2) of this section)	Daily or more often as needed (e.g., child vomits or has explosive diarrhea, etc.).
(k)	Changing tables, potty chairs (use of potty chairs in child care is discouraged because of high risk of contamination).	X	Disinfect (see subsection (2) of this section)	After each child's use.
(l)	Waste receptacles.	X		Daily or more often as needed.

(2) 'Disinfect' or 'disinfecting' means to eliminate virtually all germs on a surface by the process of cleaning and rinsing, followed by:

(a) A chlorine bleach and water solution of one tablespoon of chlorine bleach to one quart of cool water, allowed to stand wet for at least two minutes; or

(b) Other disinfectant product if used strictly according to the manufacturer's label instructions including, but not limited to, quantity used, time the product must be left in place, adequate time to allow the product to dry or

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rinsing if applicable, and appropriateness for use on the surface to be disinfected. Any disinfectant used on food contact surfaces or toys must be labeled safe for food contact surfaces.

(3) 'Sanitize' means to reduce the number of microorganisms on a surface by the process of:

(a) Cleaning and rinsing, followed by using:

(i) A chlorine bleach and water solution of three-quarters teaspoon of chlorine bleach to one quart of cool water, allowed to stand wet for at least two minutes; or

(ii) Another sanitizer product if used strictly according to manufacturer's label instructions including, but not limited to, quantity used, time the product must be left in place, and adequate time to allow the product to dry, and appropriateness for use on the surface to be sanitized. If used on food contact surfaces or toys, a sanitizer product must be labeled as safe for food contact surfaces; or

(b) For laundry and dishwasher use only, 'sanitize' means use of a bleach and water solution or temperature control.

WAC 170-297-3950

170-297-3950. Pest control.

(1) The licensee must keep the premises free from rodents, fleas, cockroaches, and other insects and pests.

(2) If pests are present in the licensed space, the licensee must:

(a) Take action to remove or eliminate pests; and

(b) Use the least poisonous method of pest management possible; or

(c) Use chemical pesticides for pest management. If chemical pesticides are used, the licensee must:

(i) Post a notice visible to parents, guardians and staff forty-eight hours in advance of the application of

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chemical pesticides; and

(ii) Comply with the Washington state department of agriculture's compliance guide for *Pesticide use at Public Schools (K-12) and Licensed Day Care Centers* in applying chemical pesticides.

(3) Where the licensee does not have decision-making authority over the licensed premises, document verification of compliance is acceptable.

WAC 170-297-4000

170-297-4000. Lead, asbestos, arsenic and other hazards.

The licensee must take action to prevent child exposure when the licensee becomes aware that any of the following are present in the indoor or outdoor licensed space:

(1) Lead based paint;

(2) Plumbing containing lead or lead solders;

(3) Asbestos;

(4) Arsenic or lead in the soil or drinking water;

(5) Toxic mold; or

(6) Other identified toxins or hazards.

WAC 170-297-4025

170-297-4025. Drugs and alcohol.

(1) The licensee, staff and volunteers must not:

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(a) Have or use illegal drugs on the premises;

(b) Consume or be under the influence of alcohol during operating hours; or

(c) During operating hours, be under the influence of drugs that would impair the ability to provide care for the children as provided in this chapter.

(2) The licensee, staff and volunteers must follow the school districts drug free zone policy if the child care program is located on school district property.

WAC 170-297-4050

170-297-4050. No smoking.

(1) As required by chapter 70.160 RCW, the licensee and program staff must, under the following conditions, prohibit smoking by anyone:

(a) In any outdoor or indoor licensed space;

(b) Within twenty-five feet of any entrance, exit, window, or ventilation intake of the facility; or

(c) In motor vehicles used to transport children.

(2) Program staff must keep tobacco products, cigarettes and containers holding cigarette butts, cigar butts, or ashes inaccessible to the children.

WAC 170-297-4075

170-297-4075. First-aid kit.

(1) The licensee must have a complete first-aid kit at all times:

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- (a) In the licensed space;
 - (b) On any off-site trip; and
 - (c) In any vehicle used to transport children in care.
- (2) A complete first-aid kit must include clean:
- (a) Disposable nonporous protective gloves;
 - (b) Adhesive bandages of various sizes;
 - (c) Small scissors;
 - (d) Tweezers;
 - (e) An elastic wrapping bandage;
 - (f) Sterile gauze pads;
 - (g) Ice packs;
 - (h)(i) Mercury free thermometer that is:
 - (A) Used with a disposable sleeve; or
 - (B) Cleaned and sanitized after each use; or
 - (ii) A single-use thermometer that is disposed of after a single use;

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(i) A sling, or a large triangular bandage; and

(j) Adhesive tape.

(3) The first-aid kit must include a current first-aid manual.

WAC 170-297-4100

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170-297-4100. Poisons, chemicals and other substances.

(1) The licensee and program staff must:

(a) Store poisons in a locked container inaccessible to children and where poisons will not contaminate food;

(b) If poisons are not in the original container, clearly label the container with the name of the product and the words 'poison' or 'toxic.'

(2) The following chemicals and other substances that belong to the program or program staff must be stored inaccessible to children:

(a) Nail polish remover;

(b) Sanitizers and disinfectants;

(c) Household cleaners and detergents;

(d) Toxic plants;

(e) Plant fertilizer;

(f) Ice melt products;

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(g) Pool chemicals;

(h) Pesticides or insecticides;

(i) Fuels, oil, lighter fluid, or solvents;

(j) Matches or lighters;

(k) Air freshener or aerosols;

(l) Personal grooming products including, but not limited to:

(i) Lotions, creams, or toothpaste;

(ii) Liquid, powder, or cream personal hygiene products;

(iii) Shampoo, conditioners, hair gels or hair sprays;

(iv) Makeup or cosmetics;

(m) Dish soap, dishwasher soap or additives;

(n) Tobacco products, including cigarette/cigar butts and contents of ashtrays; and

(o) Alcohol, opened or unopened.

(3) The licensee and program staff must:

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- (a) Keep a material safety data sheet on-site for all chemicals used or present on-site;
- (b) Store pesticides in their original container; and
- (c) Store cleaning and sanitizing chemicals in their original containers unless they are diluted, in which case the licensee may store them in an alternate container labeled to indicate the container's contents.

WAC 170-297-4200

170-297-4200. Toys, equipment, and recalled items.

- (1) The licensee must maintain equipment, toys or other items in the child care in good and safe working condition.
- (2) The licensee must remove a recalled item as soon as the licensee becomes aware that the item used in the licensee's child care operation has been recalled.

WAC 170-297-4225

170-297-4225. Indoor licensed space-Minimum space.

(1) The indoor licensed space must have thirty-five square feet per child for the maximum number of children stated on the license, measured to include only the space intended for use by children in care.

- (2) Indoor space that is not counted in the minimum square footage requirement includes:
 - (a) Unlicensed space that is made inaccessible to children in care;
 - (b) Hallway space that leads to an exit; and
 - (c) Bathrooms.

WAC 170-297-4250

170-297-4250. Indoor temperature.

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The indoor temperature must be no less than sixty-five degrees Fahrenheit and no higher than seventy-five degrees Fahrenheit during the winter or eighty-two degrees Fahrenheit during the summer.

WAC 170-297-4275

170-297-4275. Fans, air conditioning or cross ventilation.

A fan, air conditioner or cross ventilation must be used in licensed space when the inside temperature exceeds eighty-two degrees Fahrenheit. Fans and air conditioners must be kept inaccessible to the children, or a protective barrier must be used to prevent children from accessing fan blades.

WAC 170-297-4300

170-297-4300. Window coverings.

(1) Window coverings with pull cords or inner cords capable of forming a loop are prohibited as provided by RCW 43.215.360.

(2) Window coverings may be allowed that have been manufactured or altered to eliminate the formation of a loop.

(3) A window covering must not be secured to the frame of a window or door used as an emergency exit in any way that would prevent the window or door from opening easily.

WAC 170-297-4350

170-297-4350. Electrical outlets, cords and power strips.

(1) The licensee must use electrical outlets that are in good working order without exposed wires or broken covers.

(2) Interior outlets near sinks, tubs or toilets must be:

(a) Tamper-resistant ground fault circuit interrupter (GFCI) type; or

(b) Made inaccessible to the children.

(3) Electrical cords must be:

(a) Secured to prevent a tripping hazard;

(b) In good working order, not torn or frayed and without any exposed wire; and

(c) Plugged directly into an outlet, or a surge protector that is plugged directly into an outlet.

(4) Power strips with a surge protector may be used and must be made inaccessible to the children.

(5) Extension cords may be used only for a brief or temporary purpose and must be plugged into an outlet or into a surge protected power strip.

WAC 170-297-4360

170-297-4360. Area lighting.

All areas of the facility must have natural or artificial lighting that provides adequate illumination for facility activities.

WAC 170-297-4375

170-297-4375. Lighting safety.

(1) Ceiling-mounted light fixtures in licensed space accessible to children must have one of the following:

(a) Shatter-resistant covers; or

(b) Shatter-resistant light bulbs.

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(2) The licensee must not:

- (a) Allow bare light bulbs in any play space;
- (b) Use lights or light fixtures indoors that are intended or recommended for outdoor use; or
- (c) Use halogen lamps in any area accessible to children during operating hours.

WAC 170-297-4475

170-297-4475. Emergency exit pathways.

Pathways to all emergency exits must be kept free from clutter and obstructions. Emergency exits and pathways to emergency exits are licensed space.

WAC 170-297-4550

170-297-4550. Windows.

(1) When a protective guard is used on any window it must not block outdoor light from entering the child care or prevent air flow into the child care.

(2) Where a window is used as an emergency exit window, the window and guards, if provided, must be equipped to enable staff to release the guard and open the window fully when emergency exit is required.

WAC 170-297-4625

170-297-4625. Toileting facility.

A toileting facility must be available for use by the children.

(1) The toileting facility must have at minimum:

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- (a) One working flush-type toilet for every thirty children based on the licensed capacity. One-third of the toilets may be replaced by a urinal;
 - (b) Privacy for toileting for children of the opposite sex; and
 - (c) A mounted toilet paper dispenser and toilet paper for each toilet.
- (2) The toileting facility must be ventilated by the use of a window that can be opened or an exhaust fan.
- (3) A diaper changing area must be provided to meet the diapering needs of the children when applicable.

WAC 170-297-4635

170-297-4635. Handwashing sinks.

(1) Handwashing facilities must be located in or immediately outside of:

- (a) Rooms used for toileting; and
 - (b) Areas used for food preparation.
- (2) Soap and warm water must be provided at each handwashing sink, as well as:
- (a) Disposable paper towels; or
 - (b) A heated-air hand-drying device with heat guards to prevent contact with surfaces that get hotter than one hundred twenty degrees Fahrenheit.
- (3) The handwashing procedures must be posted at each handwashing sink.

WAC 170-297-4650

170-297-4650. Bathroom floors.

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Bathrooms and other rooms subject to moisture must have flooring that is washable and moisture resistant. The floor must be cleaned and disinfected as provided in WAC 170-297-0010 daily or more often if needed.

WAC 170-297-4700

170-297-4700. Water temperature.

Water must be kept at a temperature of at least sixty degrees Fahrenheit and not more than one hundred twenty degrees Fahrenheit.

WAC 170-297-4725

170-297-4725. Guns and other weapons.

Firearms or other weapons are prohibited on the premises.

WAC 170-297-4750

170-297-4750. Storage for each child's belongings.

Separate storage areas for each child's belongings must be provided.

WAC 170-297-4800

170-297-4800. Pet and other animal policy.

A program that has a pet or pets must:

(1) Inform children's parents and guardians that the child care program has a pet; and

(2) Have a pet policy in the parent handbook that includes:

(a) How children will have access to pets;

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(b) How children will be kept safe around pets;

(c) Pet immunizations; and

(d) Handling of pet waste.

WAC 170-297-4850

170-297-4850. Pet and other animal health and safety.

(1) Pets that have contact with children must:

(a) Have current immunizations for contagious diseases;

(b) Show no signs of disease, worms or parasites; and

(c) Have veterinarian documentation that the pet is nonaggressive.

(2) Children and program staff must wash their hands as required under WAC 170-297-3650 before and after handling or feeding pets or handling pet toys or equipment.

(3) Programs that are on school district property must follow the school district's policy for pets.

WAC 170-297-4875

170-297-4875. Pets and other animals interacting with children.

(1) The licensee or program staff must not have reptiles, amphibians, chickens, or ducks on-site due to the risk of Salmonella.

(2) When community activities or special events include reptiles, amphibians, chickens, or ducks, the licensee or

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program staff must directly supervise the children when interacting with these animals to reduce the risk of Salmonella.

Children and program staff must wash their hands before and after interacting with these animals.

WAC 170-297-4900

170-297-4900. Pet and other animal wastes.

- (1) All animal wastes and litter must be disposed of immediately.
- (2) Animal waste must be disposed of in a way that children cannot come in contact with the material.
- (3) Animal waste, including fish tank water, must not be disposed of in sinks used by children or staff, except custodial sinks. If custodial sinks are used to dispose of animal waste, the sink area must be washed, rinsed and disinfected after disposal.

WAC 170-297-4925

Blue &
Pale Yellow

170-297-4925. Licensed outdoor space.

- (1) The licensee must provide a safe outdoor play area on the premises.
 - (a) The outdoor play space must contain seventy-five square feet of usable space per child for the number of children stated on the license.
 - (b) If the premises does not have seventy-five square feet of available outdoor space per child, the licensee may provide an alternative plan, approved by the department, to meet the requirement for all children in care to have daily opportunities for active outdoor play.
- (2) The licensed outdoor play space must be enclosed within a fence, barrier, or identified boundary. When a fence has slats, openings between the slats must be no wider than three and one-half inches.

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(3) When the licensed outdoor play space is not adjacent to the licensed facility the licensee must:

(a) Identify and use a safe route to and from the licensed outdoor space that is approved by the department; and

(b) Supervise the children at all times when passing between the licensed outdoor space and the facility.

(4) The licensee must provide a written plan, approved by the department, to make roadways and other dangers adjacent to the licensed outdoor play space inaccessible to children.

(5) The department may approve all or part of the outdoor space for use by a child care program that is on school district property and has been inspected and maintained by the school district using the Consumer Product Safety Commission's *Public Playground Safety Handbook*.

WAC 170-297-4950

170-297-4950. Playground equipment-Ground cover-Fall zones.

(1) The licensee must not place climbing play equipment on concrete, asphalt, packed soil, lumber, or similar hard surfaces when being used by children.

(2) The ground under swings and play equipment intended to be climbed must be covered by a shock absorbing material. Grass alone is not an acceptable ground cover material under swings or play equipment intended to be climbed. Acceptable ground cover includes:

(a) Pea gravel at least nine inches deep;

(b) Playground wood chips at least nine inches deep;

(c) Shredded recycled rubber at least six inches deep; or

(d) Other department approved material.

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(3) A six-foot fall zone must surround all equipment that has a platform over forty-eight inches tall that is intended to be climbed.

(4) The fall zone area must extend at least six feet beyond the perimeter of the play equipment. For swings, the fall zone must be the distance to the front and rear of the swing set equal to or greater than twice the height of the top bar from which the swing is suspended.

(5) Swing sets must be positioned further away from structures to the front and rear of the swing set. The distance to the front and rear of the swing set from any playground equipment or other structure must be a distance equal to or greater than twice the height of the top bar from which the swing is suspended.

(6) The department may approve all or part of a playground for use by a child care program that is on school district property and has been inspected and maintained by the school district using the Consumer Product Safety Commission's *Public Playground Safety Handbook*.

WAC 170-297-5000

170-297-5000. Play equipment.

The licensee must have play equipment that is developmentally appropriate and maintained in a safe working condition. The licensee must inspect play equipment at least weekly for injury hazards, broken parts, or damage. Unsafe equipment must be repaired immediately or must be made inaccessible to children until repairs are made.

WAC 170-297-5050

170-297-5050. Bouncing equipment prohibited.

The licensee must not use or allow the use of bouncing equipment including, but not limited to, trampolines, rebounders, and inflatable structures.

WAC 170-297-5100

170-297-5100. Outdoor supervision.

(1) Program staff must be within sight or hearing range of the children when in the licensed outdoor space and be available and able to respond if the need arises for the safety of the children.

(2) The required staff-to-child ratio must be maintained when the children are in the licensed outdoor space.

Current with amendments adopted through the 14-8 Washington State Register dated, April 16, 2014.

WAC 170-297-5125

Blue & 170-297-5125. Outdoor areas and daily physical activities.
Pale Yellow

(1) The licensed program must have an outdoor play area that promotes a variety of age and developmentally appropriate active play for the children in care.

(2) The program staff must provide outdoor activities at least twenty minutes for every three hours of care unless conditions pose a health and safety risk to the children.

(3) Conditions that may pose a health and safety risk include, but are not limited to:

(a) Heat in excess of one hundred degrees Fahrenheit;

(b) Cold less than twenty degrees Fahrenheit;

(c) Lightning storm, tornado, hurricane, or flooding, if there is immediate or likely danger to the children;

(d) Earthquake;

(e) Air quality emergency ordered by a local or state air quality authority or public health authority;

(f) Lockdown order by a public safety authority; or

(g) Other similar incidents.